



Dream Job Web

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Motel Manager

Description

Our Client SODHICHAUDHARY PTY LTD T/A AUTO LODGE MOTOR INN is seeking an experienced Motel Manager to join their team in Seymour VIC 3660. The role involves overseeing daily motel operations, staff management, bookings, and guest services while maintaining high service standards.

Responsibilities

- Manage and operate property management systems (PMS) to handle reservations, guest check-ins/check-outs, billing, and reporting.
- Administer and update online booking platforms including Booking.com, Expedia, and Agoda to maximise occupancy and revenue.
- Use Microsoft Office applications (Excel, Word, Email) for record keeping, reporting, rostering, and professional communication.
- Oversee daily motel operations to ensure high standards of customer service, cleanliness, safety, and compliance with regulations.
- Supervise staff including recruitment, training, rostering, task allocation, and performance management.
- Monitor and control inventory and stock levels, to maintain operational efficiency and cost control.

Qualifications

Relevant qualification or minimum 2 years of experience in a similar role.

Job Benefits

Competitive salary of \$77000 per annum plus 12% superannuation.

Excellent working conditions in a dynamic and supportive environment.

Potential for career advancement and growth within the business.

Join a vibrant workplace where your skills and contributions are valued and appreciated.

About Company

SODHICHAUDHARY PTY LTD is a hospitality business, located in Seymour VIC 3660. The company provides accommodation services to travellers and guests, with a strong focus on customer service, efficient operations, and maintaining high standards of comfort, cleanliness, and compliance.

Hiring organization

Dream job web

Employment Type

Full-time

Job Location

3660, Seymour, VIC

Base Salary

AUD\$ 77000 per annum plus 12% superannuation

Date posted

December 24, 2025

Valid through

24.01.2026